# Student Teletherapy/Distance Learning Readiness Checklist

## Student Name:  

Date(s):  

### Mandated Related Services:  

- [ ] OT  
- [ ] PT  
- [ ] Speech  
- [ ] Other:  

### Related Service Provider/ Discipline:  

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<th>Complete</th>
<th>In Progress</th>
<th>Needs Attention</th>
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- Communication with family? Date: ______  
- Has family contact information, alternate number and email address been confirmed?  
- Verbal consent for teletherapy obtained? Date: ______  
- Written consent for teletherapy obtained? Date: ______  
- Consent filed or uploaded into the district computerized system (if applicable)? Date:______  
- Does the family have internet access?  
  - [ ] Yes  
  - [ ] No  
  - (www.speedtest.net; minimum 5 mg) If not, please inform your Case Manager/Coordinator.  
- Does the family have a device that the student can use for teletherapy?  
  - [ ] Yes  
  - [ ] No  
  - If not, please inform your Case Manager/Coordinator.  
- If the family doesn’t have internet access or denied teletherapy services, could they still participate in distance learning (sending materials home via email or mail)?  
  - [ ] Yes  
  - [ ] No  
  - Family provided consent to distance learning? Date: ______  
- Does this student require an on-site support person during teletherapy sessions?  
  - [ ] Yes  
  - [ ] No  
  - If on-site support will be needed, has the family identified that person?  
    - [ ] Yes  
    - [ ] No  
    - N/A  
- Has the family designated a location for teletherapy to take place?  
  - [ ] Yes  
  - [ ] No  
  - (Remind family to consider adequate lighting and a quiet environment)  
- Have you checked what’s in your family’s home (i.e. Toy Tour/Materials document, or scavenger hunt)  
- Does the student have a communication device?  
  - [ ] Yes  
  - [ ] No  
  - If so, is it charged and prepared for use during each session a concern?  
    - [ ] Yes  
    - [ ] No  
    - N/A  
- Have you connected with other IEP team members regarding support for this student?  
- Have you considered and informed the Case Manager/Coordinator of your recommendation as to the appropriateness of teletherapy/distance learning?  

### Summary and Any Additional Follow Up: