April 2020

Dear Parent/Guardian of [Name of Child]:

As you are aware, since closing schools to mitigate the spread of COVID-19 and provide for the health and safety of our school community, school staff members have been working diligently and creatively to provide adequate and efficient educational programming through distance learning.

To that end, our school teachers and related service therapists are working to find the most effective teaching tools and methodologies to ensure that we are delivering Standards-based curricula and strategies to students, based on IEP goals. Some of those tools may include live-streaming lessons or live student group discussions led by the teacher or therapist. Group-based, digital learning could result in parents/guardians and/or caretakers being able to view your child or overhear your child’s participation in the lesson. During this group lesson, please understand that there would be no expectation of privacy over the information that your child may disclose during the virtual lesson or discussion, or in his/her image or voice. In other words, your child would be visible and audible to other members of the public as if s/he were participating in a discussion with peers in a public library.

To ensure that you understand and agree with your child’s participation in virtual, student group discussions and/or related services, your consent is required. If you authorize your child’s participation in virtual, student group discussions and/or related services, please complete the form below and check the appropriate box.

Thank you for your consideration and for your support as the district seeks to provide every child with access to distance learning that meets his/her needs.

If you have any questions regarding the information contained in this notice, please contact me at

Parent Acknowledgment:

I, _______________________
(parent name):

- Do
· Do Not

Authorize my child, ___________________(student name), to participate in virtual student group discussions, instruction and/or related services during the period schools are closed due to COVID-19 mitigation.